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## **PLUMBING COORDINATOR – GUELPH**

Hy-Mark Mechanical Ltd. is a leading provider of residential HVAC and Plumbing services. We serve residential new construction builders, developers, and homeowners. Hy-Mark has locations in Guelph (Head Office), Owen Sound and London. Our roots date back over 25 years in the community.

If you are an enthusiastic team player, looking for your next career challenge and appreciate working in a face paced environment, and have a passion for your craft, people, and home comfort. We have a terrific opportunity for you!

You may be a graduate of a construction or mechanical program, an apprentice or journeyman who would prefer to explore the business/management side of the trades, semi-retired tradesperson with strong plumbing background or have some other transferable skills and a desire to grow your career.

Hy-Mark Mechanical Ltd. is currently seeking a full time **Plumbing Coordinator** based in our **Guelph, Ontario** location.

### **Job/Position Summary:**

Reporting to the President the ideal candidate will have superior people skills, be a highly organized and a motivated individual with the ability to handle multiple initiatives at the same time. You will be a positive individual that is solution orientated, dedicated to providing the highest levels of productivity and quality to Hy-Mark customers.

### **What is in it for You?**

- Full time employment
- Competitive compensation
- Comprehensive health benefits
  - 100% Company Paid – Medical, Dental and Extended Benefits
  - Matching RRSP Plan
  - Out of Province/Country travel insurance
- Education Assistance Programs
- Boot and Health & Wellness allowances
- Become a part of an innovative and growing organization
- A friendly and supportive work environment

### **Who We Are Seeking:**

- An ambitious person
- A natural leader
- A competitive spirit who strives to be a top performer
- A team player, willing to go out of your way to help, and support your team.
- Safe and conscientious person
- An entrepreneurial self-starter who can operate with minimal supervision and is motivated to find solutions to challenges as they occur
- An individual with high integrity and a genuine interest in delivering the right solutions every time

### **Requirements:**

- Working knowledge of the building code and plumbing installation practices
- An understanding of residential plumbing materials and their implementation
- Strong organization and coordination skills
- Exceptional computer skills – MS Office Suite



- Experience in ordering, scheduling, and managing of materials
- Estimating experience would be an asset
- 306A Plumbing Certification would be an asset
- Experience in Residential New Construction (RNC) – low rise production housing would be an asset
- Ability to lead and manage multiple projects at the same time
- Ability to meet reporting requirements
- Ability to read, interpret and understand mechanical blueprints, shop drawings and specifications
- A strong construction knowledge
- A valid class G driver's license and a clean driver's abstract
- Strong interpersonal and communication skills
- Commitment to Health & Safety
- Ability to work well under pressure in a busy, fast paced environment.
- Hard working, positive attitude, and strong attention to detail

Please send your resume and cover letter with “**Plumbing Coordinator – Guelph**” in the subject line to [info@hy-mark.ca](mailto:info@hy-mark.ca) .

Hy-Mark endeavours to create a respectful, accessible, and an inclusive work environment. Upon individual request, the company will endeavour to remove any barrier to the hiring process to accommodate candidates with disabilities.

Full-time, Permanent

